

Manager, Corporate Legal and Compliance
Toronto, Ontario

Brookfield Annuity Company is a life insurance company with a primary focus on the pension risk transfer market in which buy-out and buy-in group annuity policies are sold to defined benefit pension plans in Canada. The company was licensed by OSFI in late 2016 and is entering its fifth year of active operations. With annual Canadian pension risk transfer volumes being over \$5B and growing, new members of the Brookfield Annuity team will have the opportunity to be part of this exciting company and market.

For more information, visit our website at www.brookfieldannuity.com.

Brookfield Annuity is wholly owned by **Brookfield Asset Management Inc.** (“Brookfield”). Brookfield is a global alternative asset manager with over \$550B in assets under management. The company has a 120-year heritage of owning and operating assets with a focus on property, renewable energy, infrastructure and private equity. Brookfield offers a range of public and private investment products and services and is co-listed on the New York (NYSE: BAM), Toronto (TSX: BAM.A) and Euronext (Euronext: BAMA) stock exchanges.

Brookfield Annuity is hiring a **lawyer** to join the Corporate Legal and Compliance teams. This role will report to the General Counsel and Chief Compliance Officer. The Manager, Corporate Legal and Compliance will provide legal support to all aspects of the Company’s operations and will contribute actively to the Company’s regulatory compliance activities. The role involves pension, insurance and general corporate commercial law knowledge and skills. Given the nature of the role and our team-based approach, the Manager, Corporate Legal and Compliance will interact with other functions and departments, including operations, investments, risk and finance.

Responsibilities

- Contracting
 - Maintain annuity policy templates, draft transaction-specific group annuity policies and negotiate terms with policyholders and their advisors
 - Review vendor and other third-party contracts and participate in negotiation of terms
 - Engage with the Company’s external counsel as required on complex or specialist issues
- Annuity administration support
 - Provide legislative interpretation support to the Operations team on pension and insurance related questions impacting annuities generally and individual annuitant benefits
 - Provide drafting support to the Operations team on annuitant standard communications and case-specific communications
- Corporate secretarial
 - Support the Corporate Secretary in maintenance of corporate records and preparation for Board and Board Committee meetings

- Regulatory compliance
 - Support the Senior Manager, Compliance and Risk, in maintaining the Company's inventory of regulatory requirements and related controls
 - Provide legislative interpretation advice to the Company's functions in connection with regulatory compliance requirements

- Corporate filings
 - Maintain the Company's insurance licences and business registrations up-to-date
 - Maintain the Company's regulatory filing calendar and related documentation
 - Prepare for review and submit regulatory filings under the responsibility of the Compliance function

- Ad hoc advice
 - Provide support as needed to the Chief Privacy Officer
 - Provide legal advisory, drafting and peer review support as needed for other Company activities
 - Participate in / lead internal working groups on ad hoc projects

Required Skills and Experience

- Qualified to practice law in Ontario and a member in good standing of the Law Society of Ontario
- 3 to 5 years of experience as a qualified lawyer
- Pension law experience preferred; insurance law experience an asset; corporate commercial law experience an asset
- Strong critical thinking skills
- Superior organizational skills
- Superior oral and written communication skills
- Demonstrated attention to detail
- Ability to manage and balance competing interests of multiple stakeholders
- Ability to work on multiple tasks effectively and efficiently, managing priorities
- Motivated, resourceful and effective at working as part of a small, dedicated team

Please email your application to info@brookfieldannuity.com. Please include your resume and any covering comments you wish to provide.

We require applicants to undergo a background verification process prior to commencing employment with Brookfield Annuity. Employment is contingent on the satisfactory completion of pre-employment background checks.